

SYDNEY OLYMPIC PARK VENUES RISK ASSESSMENT INFORMATION

EVENT	CASUAL HIRE			
ORGANISATION NAME	SYDNEY OLYMPIC PARK AUTHORITY			
VENUE NAMES AND LOCATIONS	<p>SYDNEY OLYMPIC PARK SPORTS HALLS Location: cnr Olympic Boulevard and Grand Parade, Sydney Olympic Park NSW 2127</p> <p>SYDNEY OLYMPIC PARK SPORTS CENTRE Location: Olympic Boulevard, Sydney Olympic Park NSW 2127</p> <p>SYDNEY OLYMPIC PARK HOCKEY CENTRE Location: Shirley Strickland Avenue, Sydney Olympic Park NSW 2127</p>			
CONTACT NUMBERS	TELEPHONE	9763 0111	FAX	9763 0198
INSURANCE	All venues are covered by public liability insurance.			
WEB ADDRESS	www.sports-centre.com.au			
ACTIVITY: Casual Venue Hire	POTENTIAL RISKS	CONTROL STRATEGIES		
	Traffic	If travelling by bus or car, participants may be dropped at the front of the venue so do not need to cross roads. Roads are patrolled by Sydney Olympic Park Rangers and speed limits apply.		
	Emergency	The venues have a fully compliant Fire Detection and Protection System and an Emergency Warning and Intercommunication System. The comprehensive Emergency Management Plan covers a variety of likely emergency situations. Staff carry 2 way radios and mobile phones.		
	Supervision	Organisers are responsible for the behaviour, safety and whereabouts of participants while at the venues. Most public areas are covered by recorded CCTV both internally and externally.		
	Injury Prevention	When Gymnastics coaches are provided by the venue, participants will be taken through warm up exercises prior to commencing Gymnastics sessions. Participants must follow coaches' instructions regarding participation in activities and safe use of equipment.		

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	Heat and Sun	The Sydney Olympic Sports Centre is air-conditioned however those participating in physical activity are advised to drink water regularly. A water cooler is provided at the Sports Centre but participants are advised to bring their own bottles of water. The Sydney Olympic Park Sports Halls is not air-conditioned and the temperature inside can be high during hot weather. Participants are advised to drink water regularly. A water cooler is provided at the Sports Halls but participants are advised to bring their own bottles of water. The hockey pitches at the Sydney Olympic Park Hockey Centre are outdoors and participants should wear protective clothing and sunscreen. A water cooler is provided at the Hockey Centre but participants are advised to bring their own bottles of water.
	Appropriate Attire	Participants should wear non-marking sports shoes and should not take part in activities in bare feet except in the case of Gymnastics.
EQUIPMENT	Is all equipment at the venue maintained in accordance with the OHS Regulation and appropriate standards? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
ACCESS	Are access to and egress from the premises safe and without risk to health? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is the venue wheelchair accessible? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is there an accessible toilet available? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
EMERGENCIES	Are emergency procedures in place at the venue? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Are staff trained to deal with emergency situations? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
FIRST AID	Are first aid kits available? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is there a trained first aid officer at the venue? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
CONSTRUCTION/MAINTENANCE/REPAIR	Are licensed personnel used for all construction, maintenance and repair work? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
CHILD-RELATED EMPLOYMENT	Are employees of your organisation engaged in child-related employment as defined by the <i>Commission for Children and Young People Act 1998</i> and the <i>Child Protection (Prohibited Employment) Act 1998</i> ? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, which Approved Screening Agency in NSW has registered your organisation as a child-related employer for the purpose of employment screening? NSW Department of Arts, Sport and Recreation	